

**DODGE COUNTY**  
**JUDICIAL AND PUBLIC PROTECTION COMMITTEE MEETING**  
**December 4, 2020**

**Call to order:** Meeting was called to order by Vice Chair David Guckenberger at 8:00 a.m.; a quorum was established with the following members present:

David Guckenberger, Larry Schraufnagel (*appeared by phone*), Del Yaroch, and Ed Benter. (*Chair Thomas Nickel was excused*)

**Also Present:** James Mielke-County Administrator; Lynn Hron-Clerk of Courts; Kurt Klomberg-District Attorney; Bob Barrington-District Attorney Managing Attorney; Terra Mattheis-Director of Child Support Agency; Dale Schmidt-Dodge County Sheriff; Patrick Schoebel-Medical Examiner; Gina Steinke-Br. 2 Judicial Assistant.

**Approval of Minutes:** Motion by Ed Benter to approve Minutes of November 6, 2020 meeting; second by Del Yaroch. David Guckenberger abstained as he wasn't at the Nov. 6<sup>th</sup> meeting. Motion carried.

**Department Reports:**

**District Attorney's Office:** Kurt Klomberg reported their staff is at full strength right now and they've recently hired a new paralegal (Chrissy Stein) and she started mid-November. Bob Barrington stated this is the first time in approximately one year they've been fully staffed.

Kurt states the Judges allowed their attorneys to appear remotely for some hearings during the pandemic. Comment by David Guckenberger that it was very timely that the new audio/visual system was upgraded.

**Child Support Agency:** (*handout provided*) Terra Mattheis discussed an Ordinance change and a Motion to approve Resolution to create the change was brought by Del Yaroch, second by Ed Benter. All in favor, none opposed, Resolution approved.

The CSA is working to convert all their paper files to electronic files via File Director and will begin scanning in whole files in January 2021 and their office will be a pilot for the e-filing Interface. Their office will also participate in an IRS onsite audit in September, 2021.

**Sheriff's Office:** Dale Schmidt stated \$31,113.16 would go back into the Sales Tax Fund as part of ICS contract.

Dale wrote a grant (award amount was \$58,000) to get 2 pedestal thermal image scanners which will be used in the Justice Facility, one placed at front public entrance by Security desk and the other placed at the rear employee entrance. The remaining grant money was used to purchase 18 new computers for squad cars (approximately \$2500 each).

Re: Alarm Fee Ordinance update, Dale stated they received a request from the External Audit Committee to keep the first one free, 2<sup>nd</sup> fee would change to \$25, and 3<sup>rd</sup> violation would be a \$166 fee plus a citation. Dale will bring final form of this proposal to the next monthly meeting.

Re: Resolution authorizing the replacement of the Communication Center Radio Dispatch Consoles and Equipment Upgrade for NextGen 911 – as they are still waiting for a final quote yet from Motorola they will hold off on this Resolution until the next monthly meeting. Question by Del Yaroch – how old is the current system? Dale replied the radio is from 2005, Next Gen is from 2015.

**Courts:** Brian Pfitzinger stated the Judges made the decision to stop Jury Trials from November 16 until January 2021, largely due to safety concerns for potential jurors. Most surrounding counties did the same.

**Medical Examiner:** *(handout provided)* PJ Schoebel reported their administrative secretary left them in September. They've had a couple of bouts of Covid in their office. Some employees work on the 4<sup>th</sup> floor and some on 2<sup>nd</sup> floor of the Administration Building. In October they hired a new administrative secretary that is working out great. Their caseload is up significantly. They have 3 full time and 2 part time investigators. PJ anticipates they will have over 700 cremations this year. In November they started dividing tasks. Autopsy numbers seem to be going down which is a normal variability.

Comment by David Guckenberger – only 75 Covid related deaths are show on the handout so the numbers from Covid are low; response by PJ – he has several still in process.

Question by Del Yaroch – are the prison deaths included in this handout? PJ states he does not include prison deaths on his web page.

**Future Agenda Items:** Carryover items discussed above by Sheriff's Office.

**Next Meeting:** Friday, January 8, 2021 at 8:00 a.m. at the Dodge County Administration Building, Rooms H&I.

**Adjournment:** Motion by Del Yaroch to adjourn meeting, second by Ed Benter. Motion carried. Meeting adjourned at 8:37 a.m.

**Disclaimer:** The above minutes may be approved, amended or corrected at the next committee meeting.



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Ed Benter, Secretary

  
Gina M. Steinke, Recording Secretary